

**CHARTIERS TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
TUESDAY, JANUARY 2, 2018  
4:00P.M.**

**AGENDA**

**CALL TO ORDER:**

Stand for Pledge of Allegiance

**SWEARING IN OF NEWLY ELECTED BOARD MEMBER & TAX COLLECTOR**

**ELECTION OF OFFICERS FOR 2017:**

MOTION TO APPOINT GLENN ALTERIO AS CHAIRMAN.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT GARY FRIEND AS VICE CHAIRMAN.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT JOHN MARCISCHAK AS SECRETARY.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

**APPOINTMENT OF SALARIED POSITIONS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP MANAGER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT ANITA MARCISCHAK TO THE POSITION OF TOWNSHIP TREASURER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT ADAM J. McGURK TO THE POSITION OF PARTTIME TOWNSHIP PLANNER.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_

Carried \_\_\_\_\_

MOTION TO APPOINT EDWARD JEFFRIES TO POSITION OF PUBLIC WORKS DIRECTOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JAMES M. HORVATH TO THE POSITION OF CHIEF OF THE CHARTIERS TOWNSHIP POLICE DEPARTMENT.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JESSICA TEDROW TO POSITION OF PARKS AND RECREATION DIRECTOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT BEVERLY SMALL TO POSITION OF ADMINISTRATIVE ASSISTANT TO THE MANAGER.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH CERTAIN OFFICES AND CLASSIFICATIONS OF EMPLOYMENT, THE SALARIES OR COMPENSATION AND CERTAIN BENEFITS FOR THE SAME AND ADOPT RESOLUTION R-1-2018 ACCORDINGLY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH THE TOWNSHIP MANAGER FOR A PERIOD OF TWO (2) YEARS, UNTIL THE FIRST MONDAY IN JANUARY 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**ESTABLISH BONDS FOR POSITIONS REQUIRING BONDING**

MOTION TO ESTABLISH BOND FOR TREASURER - \$1,000,000

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH BOND FOR TOWNSHIP MANAGER/ASSISTANT  
TREASURER AT \$250,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO SET BOND FOR THE SEWER CLERK AT \$200,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO SET ELECTED TAX COLLECTOR BOND AT \$200,000. THE  
AMOUNT OF BOND IS SET AT 30% OF THE TOTAL ESTIMATED  
COLLECTIONS.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO HAVE ASSISTANT MUNICIPAL SECRETARY COVERED BY  
PUBLIC EMPLOYEE BOND DURING THE ABSENCE OF THE TOWNSHIP  
SECRETARY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**OTHER SECRETARIAL APPOINTMENTS**

MOTION TO MAKE THE FOLLOWING SECRETARIAL APPOINTMENTS:

TOWNSHIP BOARD OF SUPERVISORS – BEVERLY SMALL

ZONING HEARING BOARD – JOANNE BUCKEL

PLANNING COMMISSION – JOANNE BUCKEL

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**PROFESSIONAL SERVICES**

MOTION TO APPOINT LIEKAR AND LIEKAR AS TOWNSHIP SOLICITOR

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT GATEWAY ENGINEERS AS TOWNSHIP ENGINEER:

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT THOMAS LONICH AS THE ZONING HEARING BOARD  
LEGAL COUNSEL.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO NAME ROBERT SIMONIN AGENCY OF CANONSBURG AS  
INSURANCE BROKER OF RECORD.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**OTHER APPOINTMENTS**

MOTION TO APPOINT JODI L. NOBLE TO THE POSITION OF TOWNSHIP  
ASSISTANT TREASURER-

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JODI L. NOBLE AS ASSISTANT TOWNSHIP  
SECRETARY

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT ROBERT FETTY AS EMERGENCY MANAGEMENT  
COORDINATOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT ANTHONY SPIN AS DEPUTY EMERGENCY  
MANAGEMENT COORDINATOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT BEVERLY SMALL AS MISCELLANEOUS FEE  
COLLECTOR FOR THE TOWNSHIP.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT CAROL WARCHOLAK AS STREET LIGHT/HYDRANT ASSESSMENT COLLECTOR.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT CAROL WARCHOLAK AS TOWNSHIP CENSUS CLERK.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT VINCE ALTIERI AS FIRE MARSHALL.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT KEITH STRAIGHT TO THE CHARTIERS TOWNSHIP PLANNING COMMISSION FOR A PERIOD OF FOUR (4) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT RONALD PETRIE TO THE CHARTIERS TOWNSHIP ZONING HEARING BOARD FOR A PERIOD OF FIVE (5) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT MONICA FETSKO TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT KAREN KOVACH TO THE PARKS AND RECREATION BOARD, RECREATION COMMITTEE, FOR A FIVE (5) YEAR TERM, UNTIL THE FIRST MONDAY IN JANUARY, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT DAVE MILETO TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT RAYMOND MARGIOTTO TO THE PARKS COMMITTEE FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT KATHY WHEELER TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT \_\_\_\_\_ TO THE FRIENDS OF THE PARKS BOARD FOR A TERM OF THREE (3) YEARS, UNTIL THE FIRST MONDAY IN JANUARY, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT CHARLES RUPRECT TO THE POSITION OF AUDITOR FOR A TWO (2) YEAR TERM TO FILL THE UNSEATED TERM FROM THE 2013 BALLOT UNTIL THE FIRST MONDAY IN JANUARY 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT JIM JOHNSTON TO THE POSITION OF AUDITOR FOR A TWO (2) YEAR TERM TO FILL THE UNSEATED FOUR YEAR TERM FROM THE 2015 BALLOT UNTIL THE FIRST MONDAY IN JANUARY 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO APPOINT MARYLOU PATSCH TO THE VACANCY BOARD

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**BANK ACCOUNTS**

MOTION TO DESIGNATE WASHINGTON FINANCIAL AS THE TOWNSHIP DEPOSITORY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**PUBLIC WORKS DEPARTMENT**

MOTION TO APPOINT PART-TIME PUBLIC WORKS SUPERINTENDENT (S): JOHN MARCISCHAK AND GLENN ALTERIO AND GARY FRIEND

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**SUPERVISORS MEETINGS**

MOTION TO ESTABLISH SUPERVISORS REGULAR MONTHLY MEETINGS – WORKSHOP SECOND TUESDAY AT 4:00P.M. AND REGULAR BUSINESS MEETING FOURTH TUESDAY OF THE MONTH AT 4:00P.M

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

MOTION TO ESTABLISH PAYMENT PROCEDURE FOR TOWNSHIP INVOICES. INVOICES AS FOLLOWS: WAIVE READING; PAYABLE AT ANY REGULAR OR SPECIAL MEETING, POST ON BULLETIN BOARD BY TREASURER PRIOR TO MEETING.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**REPORTS**

MOTION TO HAVE THE FOLLOWING COMPLETE REGULAR REPORTS OF THEIR ACTIVITIES; POLICE OFFICERS, PUBLIC WORKS DEPARTMENT EMPLOYEES, PLANNER AND BUILDING AND MAINTENANCE WORKER.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**STATE CONVENTION**

MOTION TO APPOINT \_\_\_\_\_ AS PSATS CONVENTION  
VOTING DELEGATE.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

**FEEES**

MOTION TO ESTABLISH VARIOUS FEES, COSTS, CHARGES AND  
EXPENSES PURSUANT TO THE ORDINANCES OF THE TOWNSHIP OF  
CHARTIERS AND ADOPT RESOLUTION R-2-2018 ACCORDINGLY.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote: Marcischak \_\_\_\_\_ Alterio \_\_\_\_\_ Friend \_\_\_\_\_  
Carried \_\_\_\_\_

This concludes the January 2, 2018 Reorganization Meeting, the Board will now  
begin the Regular Monthly Workshop Meeting for January.